



**Townsend Town Council Meeting
October 5th, 2022 @ 7:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734**

7:00 pm Town Council Special Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Citizens Comments & Participation
- IV. Adoption of Agenda.
- V. Approval / Rejection of Minutes
 - a. Approval/ Rejection of Council Minutes from the August 3rd, 2022, Town Council Meeting Executive Session.
 - b. Approval/ Rejection of Council Minutes from the August 24th, 2022, Town Council Meeting Executive Session.
 - c. Approval/ Rejection of Council Minutes from the September 7th, 2022, Town Council Meeting.
 - d. Approval/ Rejection of Council Minutes from the September 21st, 2022, Town Council Special Meeting.
- VI. Reports:
 - a. Mayor
 - 1. Discussion regarding Committees
 - b. Town of Townsend Police Chief's Report
 - 1. Discussion regarding update on Townsend Police Department Facebook page.
 - c. Town Solicitor N. Christopher Griffiths
 - d. Town Engineer Edwin Van-Otoo
 - 1. Discussion regarding Townsend Station Televising Pipe Review for the Surface Water Matching Planning Grant.
 - e. Town Manager Antonina Tantillo
 - 1. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-022 A Resolution to Authorize Application for the Outdoor Recreation, Parks, and Trails (ORPT) 2022 Park Grant Application.
 - 2. Discussion regarding the selection of the ARPA eligible use and possible use for the Townsend Police Department.
 - f. New Castle County Councilman David Carter

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

VII. Committee Reports

- a. **Finance Committee:** Chair: Councilman Dugan, Co-Chair: Mayor Lobdell
 - a. Review and possible discussion on the July and August 2022 Budget vs. Actual Reports.
 - b. **ACTION ITEM:** Discussion and possible vote regarding Town Manager spending authority.
- b. **Human Resources Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Dugan
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilwoman Rojas, Co-Chair: Mayor Lobdell
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilwoman Rojas
 - a. Discussion regarding an update on Veterans Day activities.
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - a. Discussion regarding parking concerns as advised by Townsend Fire Department Deputy Fire Chief.
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilwoman Rojas
 - a. Discussion regarding an update on future Town Events.
- h. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Dugan

VIII. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(4) the Town Council will be meeting in executive session strategy session relating to a strategy session, including those involving legal advice or opinion from an attorney-at-law, with respect to pending or potential litigation, as discussions would have adverse effect on the bargaining or litigation position of the Town.

IX. Adjournment.
